

Primavera P6 Training

PRIMAVERA P6 TRAINING – 2 Day Fundamentals Course

Learn how to use Primavera P6 to create Project Plans, Manage Projects and Track your Projects. This 2-Day Primavera P6 Fundamentals Course is designed to give you hands-on practical experience. By the end of the course, you will be ready to use P6 in your workplace!

Primavera P6 Fundamentals course will step through building a fully linked, detailed project schedule, how to track and update the schedule and prepare reports.

- An overview of how Primavera P6 is structured and organised
- Build a Project Plan – A logical and concise approach to building a Project Plan – Scoping, Resourcing & Budgeting
- Planning Analysis – Analyse your plan, demonstrate how to use filtering, work packages, Look ahead reports, Milestone report, Resource histogram
- Understand the Critical Path - How to find the true Critical Path to better manage your project
- Tracking and Reporting Progress –
 1. Setup for Tracking – we demonstrate how to set up and track progress accurately;
 2. We demonstrate the Tracking methods for recording actual progress against the baseline and show ways to track/record the information
- Calendars – Prepare a calendar and assignment to the project. This exercise is to familiarise the participants with how the calendar works and how it is applied to the project.
- Formatting and Reporting - format and prepare the plan for printing



This training is suitable for Beginners to Experienced users of Primavera P6. Our aim is to teach the best industry practices in using P6 as a project management tool.

Cost \$ 1,950 incl. GST
Time 8:30am – 4:30pm
Venue Level 8, 5 Mill St, Perth

Contact Successful Projects – Anna Anderson
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www.successfulprojects.com.au

About the Trainer at Successful Projects

Garth has over 20 years of Projects experience in a wide range of industries and projects, including Resources & Energy, Defence, Construction and Engineering, where he has undertaken roles as Planning Systems Lead, Senior Cost Controller, Operations Engineer Manager, Project Controls, Project Engineer. He is a P6 Subject Matter Expert and is a great role model to learn from.

Garth has the ability to breakdown the complexity of P6 into clear and logical steps using real case industry examples.

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COURSE OUTLINE – P6 FUNDAMENTALS TRAINING – 2 DAYS

Day 1 - P6 Fundamentals Training

1. Primavera P6 Project Management Overview
 - An overview of how Primavera P6 is structured and organised
 2. Understand the Global Components of P6
 - Organisational Breakdown Structure (OBS)
 - Enterprise Project Structure (EPS)
 - Global Calendars & Project Calendars
 3. Build a Project Schedule
 - Follow a logical and concise approach to building a schedule.
 - Work Breakdown Structure (WBS)
 - Activities, Relationships & Scheduling
 4. Critical Path Analysis
 - Understand how to check the Critical Path is correct
 5. Assigning Resources, Roles & Costs
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Day 2 - P6 Fundamentals Training

6. Understand Use of Constraints
7. Formatting Bars & Layouts
8. Baseline the Program
9. Monitor and Maintain the Project Schedule
10. Grouping & Filtering Data
 - Project Codes & Values
 - Activity Codes & Values
11. Tracking Progress using Different Scenarios
12. Prepare Reports
 - Project Look-Aheads
 - Critical Path
 - Resource Histogram
13. Project Utilities
14. Class Exercise

By the end of the training, attendees will be ready to utilise their P6 skills in the workplace

ENROLMENT FORM – PRIMAVERA P6 PROJECT TRAINING

Participant

Full Name :

Job Title :

Mobile :

Email address :

Company Name :

Address :

Postcode :

Contact Person:

Phone :

Email:

WHICH SEARCH WORDS DID YOU USE TO FIND US?

Venue Dates Payment Details

COURSE DATES: 2 Day Fundamentals P6 course

Dates _____

COURSE TIMES : 8.30am-4.30pm each day

VENUE: Successful Projects
Level 8, 5 Mill St, Perth

COURSE COST :
 \$ 1,950 including GST

METHOD OF PAYMENT

Purchase Order EFT
Cheque Credit Card

Total: \$

Credit Card Details:

Mastercard Visa Amex

Card Number:

Card Expiry:

CCV:

Cardholders name:

EFT:

Account Name: Successful Projects
BSB: 016 002 Account: 3540 61812 (ANZ Bank)

Cancellation

Please note, fees should accompany booking. A refund will only be provided if at least 48 hours notice of cancellation is given. Or you may postpone the course.

Email: training@successfulprojects.com.au