

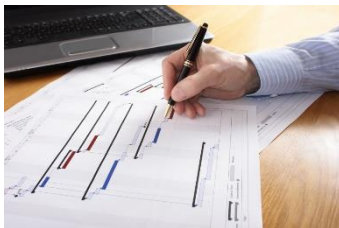
Primavera P6 Training

PRIMAVERA P6 TRAINING – 3 Day Fundamentals Course

Learn how to use Primavera P6 to create Project Plans, Manage Projects and Track your Projects. This 3-Day Primavera P6 Fundamentals Course is designed to give you hands-on practical experience. By the end of the course, you will be ready to use P6 in your workplace!

Primavera P6 Fundamentals course will step through building a fully linked, detailed project schedule, how to track and update the schedule and prepare reports.

- An overview of how Primavera P6 is structured and organised
 - Build a Project Plan from scratch – A logical and concise approach to building a Project Plan – Scoping, Resourcing & Budgeting
 - Planning Analysis – Analyse your plan using a larger project, demonstrate how the to use filtering, work packages, Look ahead reports, Milestone report, Resource histogram
 - Understand the Critical Path; How to find the true Critical Path to better manage your project
- Tracking and Reporting Progress –
 1. Setup for Tracking – we demonstrate how to set up and track progress accurately;
 2. We demonstrate the Tracking methods for recording actual progress against the baseline and how to accurately report for earned value reporting.
 - Calendars – Prepare a calendar and assignment to the project. This exercise is to familiarise the participants with how the calendar works and how it is applied to the project.
 - Formatting and Reporting - format and prepare the plan for printing



This training is suitable for Beginners to Experienced users of Primavera P6. Our aim is to teach the best industry practices in using P6 as a project management tool.

Cost \$ 1,950 incl. GST
Time 8:30am – 4:30pm
Venue Level 8, 5 Mill St, Perth

Contact Successful Projects – Anna Anderson
p 08 6268 8000 m 0413 798 114
training@successfulprojects.com.au
www.successfulprojects.com.au

About the Trainer

Emma Batchelor – Successful Projects

Emma is an experienced training with exposure in planning and scheduling projects across numerous industries (Construction, Resources, Engineering, IT, Electrical). Her specialisation is in construction for Apartments, Commercial Health, Education, and Hotel, projects. Emma is an experienced P6 trainer, with The ability to breakdown the complexity of P6 into clear and logical steps using real case industry examples.

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COURSE OUTLINE – P6 FUNDAMENTALS TRAINING – 3 DAYS

Day 1 - P6 Fundamentals Training

1. Primavera P6 Project Management Overview
 - An overview of how Primavera P6 is structured and organised
 2. Understand the Global Components of P6
 - Enterprise Project Structure (EPS)
 - Organisational Breakdown Structure (OBS)
 - Project Codes & Values
 - Global Calendars & Project Calendars
 3. Build a Project Schedule from Scratch
 - Follow a logical and concise approach to building a schedule.
 - Work Breakdown Structure (WBS)
 - Activity Codes & Values
 - Activities, Relationships & Scheduling
 4. Critical Path Analysis
 - Understand how to check the Critical Path is correct
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Day 2 - P6 Fundamentals Training

5. Understand Use of Constraints
 6. Grouping & Filtering Data
 7. Formatting Bars & Layouts
 8. Assigning Resources, Roles & Costs
 9. Baseline the Program
 10. Monitor and Maintain the Project Schedule
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Day 3 - P6 Fundamentals Training

11. Tracking Progress using Different Scenarios
12. Prepare Reports
 - Project Look Aheads
 - Critical Path
 - Resource Histogram
 - Earned Value
13. Project Utilities
14. Class Exercise

By the end of the training, attendees will be ready to utilise their P6 skills in the workplace

ENROLMENT FORM – PRIMAVERA P6 PROJECT TRAINING

Participant

Full Name :

Job Title :

Mobile :

Email address :

Company Name :

Address :

Postcode :

Contact Person:

Phone :

Email:

WHICH SEARCH WORDS DID YOU USE TO FIND US?

Venue Dates Payment Details

COURSE DATES: 3 Day Fundamentals P6 course

 Dates _____

COURSE TIMES : 8.30am-4.30pm each day

VENUE: Successful Projects
 Level 8, 5 Mill St, Perth

COURSE COST :
 \$ 1,950 including GST

METHOD OF PAYMENT

 Purchase Order EFT

 Cheque Credit Card

 Total: \$ **1950**
Credit Card Details:

 Mastercard Visa Amex

Card Number:

Card Expiry:

CCV:

Cardholders name:

EFT:
Account Name: Successful Projects
BSB: 016 002 Account: 3540 61812 (ANZ Bank)
Cancellation

Please note, fees should accompany booking. A refund will only be provided if at least 48 hours notice of cancellation is given. Or you may postpone the course.

Email: training@successfulprojects.com.au